

DIG A BUSINESS FOUNDATION

Contract Foundations Worksheet

Use this worksheet to assess if there are any gaps between where your current contract process is and where you'd like it to be. If you've got work to do, take out your calendar and block off time to tackle these issues.

CONTRACT TYPE: Client/Customer Contract Independent Contractor Contract

What is being exchanged?

What happens if the scope changes?

What happens when we disagree?

How can we end this relationship?

Who owns the intellectual property?